

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, May 8, 2019
Closed Session – 6:00 P.M.
Public Session – 6:30 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:00 P.M.

A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.
6. Conference with Legal Counsel: Anticipated Litigation Pursuant to California Government Code section 54956.9(d) (2).

RECONVENE TO PUBLIC SESSION 6:30 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of May 8, 2019, Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees wishes to afford an opportunity for the public to provide input. Those wishing to speak about a specific agenda item may do so during the Public Comment segment coming up later in the agenda or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's Administrative Assistant and must be submitted prior to the time the presiding officer calls for public comment. If you choose to speak when an item is before the Board, your name will be called before Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. OAHS ASB Report
2. OCAF Report
3. Patterson Rd. Presentation
4. PARS – OPEB Trust
5. Citizens Oversight Meeting Update
6. Recognition of Santa Barbara County Teacher of the Year – Michele Frantz

E. Public Comment

The Board of Trustees welcomes comments about items appearing or not appearing on tonight’s agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent’s Administrative Assistant and submit it prior to the time the presiding officer calls for Public Comment. A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board’s jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting. In accordance with the Ralph M. Brown Act, the Board is limited in its ability to, or may not be able to respond to comments during this time.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member’s request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, April 10, 2019
- E. Williams/Valenzuela Uniform Complaints Qtr. 1 (January-March)
- F. OAHS Girls Basketball Team Overnight Trip to San Diego Classic Basketball Camp, June 27-30th
- G. OAHS 2019 Grad Night Overnight Trip to Magic Mountain, June 6-7th
- H. Los Olivos Elementary School District Interdistrict Attendance Agreement
- I. Board Policy 1114, District-Sponsored Social Media, for second reading

It is recommended that the Board of Trustees approve Consent Agenda Items A through I as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. **GENERAL**

1. Gift Acceptance

Alice Shaw: Received a \$600 cash donation from Tamara Hart, to be put towards (2) Outdoor School Student Scholarships.

Olga Reed: Received \$500 cash donation from Moira Gil High Sky Farm, to be put towards (2) Science Camp Student Scholarships for Science Camp in the fall of 2019.

It is recommended that the Board of Trustees accept this gift and request that a letter of acceptance and appreciation be forwarded to Ms. Tamara Hart and Moira Gil High Sky Farm.

Moved _____ Second _____ Vote _____

B. **BUSINESS SERVICES**

1. Award Bid for the Olga Reed Site Safety and Security

It is recommended that the Board of Trustees award the bid for Olga Reed Site Safety and Security Fencing Project, Bid Package 2, Fencing, Gates and Stone Veneer, to Big Wakoo Fence, Inc., for \$140,000, as they were the lowest, responsive, and responsible bidder.

Moved _____ Second _____ Vote _____

2. Piggyback Bid Authorization for the Purchase of School Bus

It is recommended that the Board of Trustees approve the Piggyback Bid Authorization, as submitted.

Moved _____ Second _____ Vote _____

3. Board Policy 3100, Budget

It is recommended that the Board of Trustees adopt the revisions to Board Policy 3100, Budget, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

4. Board Policy 3260, Fees and Charges

It is recommended that the Board of Trustees adopt the revisions to Board Policy 3260, Fees and Charges, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

5. Board Policy 3290, Gifts, Grants and Bequests

It is recommended that the Board of Trustees adopt the revisions to Board Policy 3290, Gifts, Grants and Bequests, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

6. Board Policy 3515.4, Recovery for Property Loss or Damage

It is recommended that the Board of Trustees adopt the revisions to Board Policy 3515.4, Recovery for Property Loss or Damage, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

C. EDUCATIONAL SERVICES

1. Approval of Staff to Attend Staff Development for Educators conference in Las Vegas, Nevada, July 9-12, 2019 (Out of State)

It is recommended that the Board of Trustees approve the out of state travel request for registration costs only, for Cassidy Langley to attend the Staff Development for Educators conference in Las Vegas, NV, July 9-12, 2019, as submitted.

Moved _____ Second _____ Vote _____

2. History Social Science – Recommendation for Adoption

It is recommended that the Board of Trustees adopt the History Social Science Instructional Materials, as submitted.

Moved _____ Second _____ Vote _____

3. Board Policy 5117, Interdistrict Attendance

It is recommended that the Board of Trustees adopt the revisions to Board Policy 5117, Interdistrict Attendance, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

4. Board Policy 5127, Graduation Ceremonies and Activities

It is recommended that the Board of Trustees adopt the revisions to Board Policy 5127, Graduation Ceremonies and Activities, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

D. HUMAN RESOURCES

1. 2018/2019 Resolution No. 8, Declaration of Need

It is recommended that the Board of Trustees adopt Resolution No. 8, Declaration of Need for Fully Qualified Educators, as submitted.

Moved _____ Second _____ Vote _____

2. 2019-2020 revised School Calendar

It is recommended that the Board of Trustees adopt the revised 2019-2020 Calendar as submitted.

Moved _____ Second _____ Vote _____

3. 2018/2019 Resolution No. 14 Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds

It is recommended that the Board of Trustees approve the 2018/2019 Resolution No. 14; Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds, as submitted.

Moved _____ Second _____ Vote _____

4. Resolution No. 12, for 2018-19 School Year For Exemption to the Separation-From-Service Requirement Pursuant to Section 24214.5 or 268122 of the Education Code

It is recommended that the Board of Trustees approve Resolution No. 12, CalSTRS Exemption to the Separation-From-Service Requirement, Pursuant to Section 24214.5 and 268122 of the Education Code, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, June 5, 2019, beginning with Closed Session at 6:00 p.m., Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

RECOVENE TO CLOSED SESSION (IF NEEDED)

- A. Public Report on Action Taken in Closed Session

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
 Orcutt Union School District
 May 8, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Amezcuca, Peter	Technology	Computer Technician I	21/6	8.0	\$23.64 per hour	5/13/19	Permanent/Probationary
Arguilles, Maria	Transportation	Bus Attendant	11/6	5.936	\$18.48 per hour	6/12/19	Lay off
Badenell, Lisa	Transportation	Bus Attendant	11/6	6.37	\$18.48 per hour	6/12/19	Lay off
Bennett, Heather	Orcutt Academy HS	Orcutt Academy HS Registrar/Attendance Technician	19/3	8.0	\$19.44 per hour	6/21/19	Resignation
Enthoven, Brittany	Campus Connection	District Child Care Coordinator	19/6	6.0	\$22.52 per hour	5/7/19	Resignation
Gonzalez, Reyes	Orcutt Academy K-8	Office Manager	21/6	8.0	\$23.64 per hour	6/30/19	Resignation
Hurd, Christie	Lakeview JHS	Instructional Assistant I	11/6	6.0	\$18.48 per hour	6/30/19	Request Early Retirement Incentive Program
Lara, Charlene	Transportation	Bus Attendant	11/6	3.0	\$18.48 per hour	6/12/19	Lay off
Lopez, Antonio	Orcutt Academy HS	Custodian, Head	18/6	8.0	\$3,822 per month	5/31/19	Resignation
Perea, Nancy	Patterson & Pine Grove	Instructional Assistant, PE	11/2	1.932	\$15.20 per hour	6/12/19	Lay off
Rojo, Pack	Pupil Services	Instructional Assistant I & II	11 & 12		\$13.76 & \$14.10 per hour	4/30/19	Substitute
Rojo, Pack	Transportation	Bus Attendant, Substitute	11		\$13.76 per hour	4/30/19	Substitute
Torres, Christopher	Orcutt Academy HS	Instructional Assistant I, Substitute	11		\$13.76 per hour + 2.5%	4/2/19	Substitute, special needs stipend
Torres, Christopher	Orcutt Academy HS	Instructional Assistant I	11/2	6.0	\$15.20 per hour	5/6/19	Permanent/Probationary
Torres, Christopher	Orcutt Academy HS	Instructional Assistant I	11/2	6.0	2.5%	5/6/19	Special Needs Stipend
Vader Kidd, Leanne	Nightingale	Instructional Assistant, PE	11/2	1.05	\$15.20 per hour	6/12/19	Lay off

Classified Personnel Action Report
 Orcutt Union School District
 May 8, 2019

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Wilkin, Roxiena	Pine Grove	Child Care Assistant & Noon Duty Supervisor	6/6	2.5	\$16.33 per hour	5/6/19 – 6/12/19	Request unpaid leave of absence (27 days)

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: Board Meeting of May 8, 2019

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Alberry, Benjamin	Orcutt Academy HS	Extra Duty	\$40/hr	3/1-3/21/19 3/16/19 3/4-3/28/19	Worked Prep, 3.25 hrs 9 th Grade Registration, 5.5 hrs Intervention, 11 hrs
Anadon, Alyssa	District	Extra Duty	\$40/hr	3/27-4/1/19	Home & Hospital, 5 hrs
Ayers, Kelly	Olga Reed Orcutt Academy K-8	Extra Duty	\$47.10/hr	1/30-3/26/19	IEP Meetings, 3 hrs
Barba, Patti	Shaw	Extra Duty	\$40/hr	3/28/19 3/4-3/26/19	IEP Meeting, .67 hr After School Computer, 7 hrs
Barbour, Katherine	Patterson	Extra Duty	\$40/hr	3/4-3/12/19 3/5-3/28/19	IEP Meetings, 2 hrs After School Computer, 6 hrs
Barnewolt, Janene	Nightingale	Extra Duty	\$47.10/hr	3/5-3/25/19	IEP Meetings, 2.834 hrs
Benedict, Patricia	Patterson	Hourly	\$25	3/1-3/29/19	SIPPS, 90 hrs
Blanchard, Kimberly	Nightingale	Hourly	\$25	3/1-3/29/19	SIPPS, 88 hrs
Bormes, Lori	Dunlap	Hourly	\$25	3/4-3/27/19	Art Enrichment, 54 hrs
Bornhoft, Kristin	Orcutt Academy HS	Extra Duty	\$40/hr	3/5-3/7/19 3/4-3/21/19	Articulation, 5 hrs Long Term Sub Support, 3 hrs
Boyd, Michelle	District	Stipend	\$1,500	2018-19	TUPE Coordinator
Brandt, Micaela	Patterson	V-20	\$93,119*	2019-20	Correction in Salary, 50% Job Share
Brickey, Patrick	Lakeview JHS	Extra Duty	\$40/hr	3/5-3/26/19 3/11/19 3/23/19	After School Computer, 5 hrs Worked Prep, 1 hr Saturday School, 3 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Buchanan, Sarah	Pine Grove	Hourly	\$25	3/4-3/20/19 3/1-3/29/19	After School Computer, 7.5 hrs Intervention, 95 hrs
Byrne, Jennifer	Dunlap	Hourly	\$25	2/25/19	Long Term Sub, IEP, 1 hr
Callis, Wendy	Patterson	Extra Duty	\$40/hr	3/14/19	IEP Meeting, .5 hr
Camacho, Diane	Nightingale	Hourly	\$25	3/1-3/29/19	SIPPS, 102 hrs
Campbell, Kaitlin	District	Hourly	\$25	3/1-3/15/19	ELPAC, 61 hrs
Cantrell, Andrea	District / Dunlap	Hourly	\$25	4/8-4/16/19 3/1-3/29/19	Dibels, 36 hrs Intervention, 114 hrs
Carter, Krista	Orcutt JHS	Extra Duty	\$40/hr	3/14/19	Worked Prep, 1 hr
Cedillo, Monica	Orcutt Academy HS	Extra Duty	\$40/hr	3/16/19	9 th Grade Registration, 5.5 hrs
Chambless, Amy	Shaw	Extra Duty	\$47.10/hr	3/11-3/28/19	IEP Meetings, 2.34 hrs
Ciervo, Andrew	Orcutt Academy HS	Extra Duty	\$40/hr	3/4-3/26/19	Long Term Sub Support, 8 hrs
Cleveland, Paul	Lakeview JHS	Extra Duty	\$40/hr	3/4-3/25/19 3/6/19 3/29/19	Sysop, 5 hrs Articulation, 5 hrs Worked Prep, 1 hr
Coburn, Josie	Nightingale / Patterson	Extra Duty	\$40/hr	3/1-3/29/19	Before/After School Band, 12 hrs
Cole, Cristy	Orcutt Academy K-8	Extra Duty	\$50/ea	3/7/19	Sports Supervisor, 1 game
Craft, Cheri	Dunlap	Extra Duty	\$40/hr	11/14/18- 3/7/19	IEP Meetings, 2 hrs
Crawford, Cory- Brooke	Pine Grove	Hourly	\$25	3/1-3/18/19	Long Term Sub, 14 hrs
Culbara, Graham	Orcutt Academy HS	Extra Duty	\$40/hr	3/16/19	9 th Grade Registration, 5.5 hrs
Cunningham, Tiffany	Orcutt JHS	Extra Duty	\$40/hr	3/1-3/29/19	Worked Prep, 2.17 hrs
Cutler, Elizabeth	Lakeview JHS	Extra Duty	\$40/hr	3/13-3/27/19 3/11-3/21/19	After School Computer, 3 hrs Worked Prep, 2 hrs
Dacus, Cody	Patterson	Hourly	\$25	3/5-3/28/19 3/1-3/29/19	After School Computer, 7 hrs SIPPS, 65.5 hrs
Dahl, Cheryl	Nightingale	Extra Duty	\$40/hr	3/29/19	IEP Meeting, .25 hr

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Danielson, Lisa	Dunlap	Extra Duty	\$40/hr	3/22/19	IEP Meeting, .67 hr
DelCarmen, Maria	Lakeview JHS	Extra Duty	\$50/ea	3/12/19	Sports Supervisor, 1 game
Dell'Armo, John	Orcutt Academy HS	Extra Duty	\$40/hr	2/1-3/29/19	Worked Prep, 31.5 hrs
Devereaux, William	Nightingale	Extra Duty	\$40/hr	3/5-3/21/19	IEP Meetings, 1.67 hrs
Ebner, Karen	Lakeview JHS	Extra Duty	\$40/hr	2/26-3/27/19	Articulation, 4 hrs
Eubanks, Lauren	Orcutt Academy HS	Extra Duty	\$40/hr	3/15/19	Worked Prep, 1 hr
Fanshier, Rebecca	Pine Grove	Hourly	\$25	3/4-3/21/19 3/1-3/29/19	After School Computer, 6 hrs Intervention, 98 hrs
Felix, Danielle	Patterson	Extra Duty	\$40/hr	3/14/19	IEP Meeting, .5 hr
Fenske, Christina	Olga Reed / Orcutt Academy K-8	Hourly	\$25	3/5-3/26/19 3/1-3/29/19	Garden Educator, 12.5 hrs Garden Educator, 23 hrs
Ferrari, Ted	Orcutt JHS	Extra Duty	\$40/hr	3/1/19	Worked Prep, 2.5 hrs
Fichter, Megan	Lakeview JHS	Extra Duty	\$50/ea \$40/hr	3/5/19 3/5-3/26/19	Sports Supervisor, 1 game Intervention, 4 hrs
Francisco, Mary	Dunlap	Extra Duty	\$40/hr	12/19/18	IEP Meeting, .5 hr
Fraser, Jamie	Pine Grove	Extra Duty	\$47.10/hr	3/8-3/29/19	IEP Meetings, 5.25 hrs
Flatley, Lauren	Orcutt Academy HS	Extra Duty	\$40/hr	3/15/19	Worked Prep, 1 hr
Fredriks, Tymen	Orcutt Academy HS	Extra Duty	\$40/hr	3/4-3/28/19 3/16/19	After School Computer, 11 hrs 9 th Grade Registration, 5.5 hrs
Freeland, Susan	Nightingale	Hourly	\$25	3/1-3/29/19	SIPPS, 98.5 hrs
Freitas, Jennifer	District	Hourly	\$25	3/1-3/5/19	NWEA, 16.5 hrs
Galanti, Alena	Orcutt JHS	III-4	\$53,350	2019-20	Request for Unpaid Leave of Absence following Baby Bonding
Gallegos, Solana	Nightingale / Dunlap / Patterson	V-2	\$54,786	2019-20	Probationary
Garza, Linda	District	Hourly	\$50	3/1-3/29/19 3/25-3/28/19	New Teacher Support, 63.25 hrs Resource Support, 12.17 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Gelotti, Scott	Orcutt Academy HS	Extra Duty	\$40/hr	3/16/19 3/14-3/26/19	9 th Grade Registration, 5.5 hrs Detention, 7 hrs
Ginter, Rhonda	Patterson	VI-20	\$97,555	6/12/19	Resignation
Golden, Cassandra	District	Hourly	\$25	4/8-4/16/19	Dibels, 36 hrs
Goroski, Brenda	Lakeview JHS	Extra Duty	\$40/hr	3/20/19	Worked Prep, 1 hr
Greenup, Kelly	Nightingale	Extra Duty	\$40/hr	3/12/19	IEP Meeting, .75 hr
Guerrero, Angeli	Unknown	II-1	\$46,143	2019-20	Probationary
Heath, Ashley	Shaw	Hourly	\$25	3/1-3/28/19	SIPPS, 80 hrs
Henry, Kristi	Nightingale / Dunlap	Extra Duty	\$47.10/hr	3/5-3/21/19	IEP Meetings, 4.67 hrs
Hernandez, Selina	Lakeview JHS	Extra Duty	\$40/hr \$50/ea	3/26/19 3/5/19	Articulation, 3.5 hrs Sports Supervisor, 1 game
Hildebrant, Jennifer	Pine Grove	Extra Duty	\$40/hr	3/13-3/19/19	IEP Meetings, 1.42 hrs
Holladay, Brittany	District / Dunlap	Hourly	\$25	4/8-4/16/19 3/1-3/29/19	Dibels, 36 hrs Intervention, 114 hrs
Hughes, Michelle	District Pine Grove	Hourly	\$25	4/10-4/18/19 3/7-4/12/19 3/1/19	SBAC, 15.75 hrs ELPAC, 68 hrs After School Computer, 4 hrs
Jackson, Kacie	Orcutt JHS	Extra Duty	\$40/hr	3/29/19	Sysop, 2.5 hrs
Johnson, Alicia	Dunlap	Extra Duty	\$40/hr	10/15/18	IEP Meeting, .5 hr
Jones, Kari	Orcutt Academy HS	Extra Duty	\$40/hr	2/1-3/15/19	Worked Prep, 4 hrs
Kantorowski, Jennifer	District / Olga Reed	Hourly	\$25	3/1-3/4/19 3/1-3/26/19	NWEA, 4 hrs Intervention, 64.2 hrs
Kirby, Jeff	Orcutt JHS	Extra Duty	\$40/hr	2/4-3/27/19 3/28/19	Articulation, 5 hrs Worked Prep, 1 hr
Kirkland, Keri	Lakeview JHS	Extra Duty	\$40/hr	3/14/19	Worked Prep, 1 hr
Kuykendall, Colleen	Patterson	Extra Duty	\$40/hr	3/5-3/28/19	After School Computer, 6 hrs
Laflin, Debra	Olga Reed	Extra Duty	\$50/ea	3/14/19	Sports Supervisor, 1 game
Lara, Nichol	District	Hourly	\$25	3/1-3/29/19	ELPAC, 38.5 hrs
Larrabee, Jennifer	Patterson	Hourly	\$25	3/6-3/29/19	Art Enrichment, 68.5 hrs
Leach, Veronica	Orcutt Academy K-8	Extra Duty	\$40/hr	1/17-3/19/19	IEP Meetings, 4 hr

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Leyden, Candance	District	Hourly	\$25	4/10-4/16/19 3/6-4/18/19	Dibels, 28.5 hrs ELPAC, 83.25 hrs
Lopez, Desiree	Orcutt Academy HS	Extra Duty	\$40/hr	3/27/19 3/7-3/28/19 3/15/19	Articulation, 1 hr After School Tutoring, 4 hrs Worked Prep, 1 hr
Lopez, Shannon	Nightingale	Extra Duty	\$47.10/hr	3/14/19	IEP Meeting, 2.5 hrs
Lyon, Shane	District	Hourly	\$25	3/4-3/22/19 3/1-3/29/19	Home/Hospital, 10.5 hrs Worked Prep, 7 hrs
Majewski, Katlin	Pine Grove / Shaw	Hourly	\$25	3/4-3/27/19 3/1-3/29/19	Art Enrichment, 42 hrs Art Enrichment, 46 hrs
Manfredi, Patty	Lakeview JHS	Extra Duty	\$40/hr	3/5-3/27/19	Intervention, 7 hrs
Marks, Becky	Dunlap	Extra Duty	\$40/hr	9/24/18	IEP Meeting, .5 hr
Mason, Caryn	Orcutt Academy I/S	Hourly	\$30	3/5-3/28/19	Support Teacher, 96 hrs
Mason, Josh	Orcutt Academy HS	Extra Duty	\$40/hr	2/5-3/28/19	Intervention, 13 hrs
Matautia, Jewelee	Orcutt Academy K-8	Hourly	\$25	3/4-3/28/19 3/1-3/29/19	Art Enrichment, 2.5 hrs SIPPS, 85 hrs
McGarity, Susan	Pine Grove / Olga Reed / Orcutt Academy K-8	Extra Duty	\$40/hr	3/1-3/28/19	Before/After School Band, 9.75 hrs
McGray, Cheryl	District	Hourly	\$25	3/12-3/29/19	ELPAC, 32.25 hrs
McKee, Vada	Orcutt JHS	Extra Duty	\$40/hr	3/4/19	Worked Prep, 1 hr
McKenzie, Megan	District	Extra Duty	\$40/hr	3/1/19	Home & Hospital, 1.92 hrs
Meertens, Karen	Patterson	Extra Duty	\$40/hr	3/28/19	IEP Meeting, 1 hr
Meyer, Karen	Dunlap	Extra Duty	\$40/hr	10/16/18- 2/21/19	IEP Meetings, 1 hr
Millan, Laurie	Shaw	Hourly	\$25	3/1-3/28/19	Intervention, 91 hrs
Miller, Ashley	Shaw	Extra Duty	\$47.10/hr	3/19-3/28/19	IEP Meetings, 2.5 hrs
Miller, Heidi	Orcutt Academy HS	Extra Duty	\$40/hr	3/16/19	9 th Grade Registration, 5.5 hrs
Morris, Sheri	Dunlap	Extra Duty	\$40/hr	3/13/19	IEP Meeting, .5 hr
Murch, Tamara	Orcutt JHS	Hourly	\$25	3/4-3/28/19	ELD Support Teacher, 68.5 hrs
Naess, Jennifer	Patterson	Extra Duty	\$47.10/hr	3/1-3/28/19	IEP Meetings, 5.4 hrs
Nichols-Day, Shannon	Dunlap	Extra Duty	\$40/hr	3/22/19	IEP Meetings, 5 hr

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Norling, Michaela	Pine Grove	Extra Duty	\$47.10/hr	3/7-3/19/19	IEP Meetings, 1.25 hrs
Orozco, Xiaoyan	Orcutt Academy HS	Extra Duty V-8	\$40/hr \$66,801*	3/15/19 6/12/19	Worked Prep, 4 hrs Resignation
Papworth, Lara	District	Hourly	\$25	3/1-3/29/19	ELPAC, 13.5 hrs
Parker, Jessica	Nightingale	Extra Duty	\$47.10/hr	3/14-3/19/19	IEP Meetings, 2.5 hrs
Parsley, Meghan	Shaw	Hourly	\$25	3/4-3/26/19 3/1-3/29/19	After School Computer, 7 hrs Intervention, 82 hrs
Partida, Kristi	Lakeview JHS	Extra Duty	\$40/hr	3/27/19	Articulation, 5 hrs
Penk, Heather	Orcutt Academy HS	Extra Duty	\$40/hr	3/4-3/26/19 3/16/19 3/1-3/29/19	Intervention, 6 hrs 9 th Grade Registration, 5.5 hrs Morning Library Support, 10 hrs
Perales, Anita	Nightingale	Extra Duty	\$47.10/hr	3/12-3/29/19	IEP Meetings, 3.5 hrs
Perez, Ana	Orcutt Academy HS	Extra Duty	\$40/hr	3/16/19 3/26/19	9 th Grade Registration, 5.5 hrs Articulation, 3 hrs
Perez, Cecilia	Orcutt JHS	Extra Duty	\$47.10/hr	3/28/19	IEP Meeting, 1.5 hrs
Peterson, Mary Jane	Orcutt JHS	Extra Duty	\$40/hr	3/1/19	Worked Prep, .5 hr
Revell-Qian, Susan	Orcutt Academy K-8	Extra Duty	\$50/ea	3/7/19	Sports Supervisor, 2 games
Reynolds, Crystal	Orcutt JHS	Extra Duty	\$47.10/hr	3/4/19	Worked Prep, 1 hr
Richards, Aniko	Dunlap	Extra Duty	\$40/hr	3/13/19	IEP Meeting, .5 hr
Richardson, Laura	Nightingale	Hourly	\$25	3/13-3/19/19 3/4-3/27/19	IEP / Art Enrichment, 1.75 hrs Art Enrichment, 61.50 hrs
Riezebos, Stacy	Patterson	Extra Duty	\$40/hr	3/29/19	IEP Meeting, .75 hr
Sage, Addison	Orcutt Academy HS	II-1	\$46,143	2019-20	40% Probationary 60% Temporary
Salvesen, Kris	Pine Grove	Hourly	\$25	3/4-3/29/19 3/2-3/21/19	Intervention, 60 hrs After School Computer, 6 hrs
Sanders, Greg	Lakeview JHS	Extra Duty	\$40/hr	3/7-3/21/19	After School Computer, 2 hrs
Saylor, Jennifer	Nightingale	Extra Duty	\$40/hr	3/1-3/22/19	Home & Hospital, 10 hrs
Scarry, Maridy	Orcutt JHS	Extra Duty	\$40/hr	3/5-3/28/19	Intervention, 6 hrs
Schmid, John	Dunlap	Extra Duty	\$40/hr	2/12-3/25/19	IEP Meetings, 1.75 hrs
Schneider, Heidi	Lakeview JHS	Extra Duty	\$40/hr	3/21-3/29/19 3/28/19	Worked Prep, 2 hrs Intervention, 1 hr
Schubert, Danielle	Orcutt JHS	Extra Duty	\$40/hr	3/1-3/28/19	Worked Prep, 2 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Shannon, Joanne	Dunlap	Extra Duty	\$40/hr	3/29/19	IEP Meeting, .5 hr
Sharp, Augusta	Orcutt JHS	Extra Duty	\$47.10/hr	3/28/19	IEP Meeting, 1.5 hrs
Shaw, Michael	Orcutt Academy HS	Extra Duty	\$40/hr	3/15/19	Worked Prep, 1 hr
Sheahan, Jonathan	Lakeview JHS	Extra Duty	\$40/hr	3/27/19	Articulation, 5 hrs
Sherer, Diana	Orcutt Academy IS	Hourly	\$30	3/5-3/28/19	Support Teacher, 112 hrs
Shuffield, Jamie	Shaw	Hourly	\$25	3/12/19	IEP Meeting, .5 hr
Slezak, Sarah	Lakeview JHS / Orcutt JHS / Orcutt Academy K-8	Extra Duty	\$40/hr	3/5-3/28/19	Jazz Band, 8 hrs
Smith, Timothy	Lakeview JHS	Extra Duty	\$50/ea	3/12-3/19/19	Sports Supervisor, 2 games
Smithson, Allen	Shaw / Dunlap	Extra Duty	\$40/hr	3/1-3/29/19 3/4-3/26/19	Before/After School Band, 6.5 hrs Before/After School Band, 9.5 hrs
Stapp, Haylee	Patterson	Extra Duty	\$47.10/hr	3/1-3/29/19	IEP Meetings, 6.25 hrs
Stephenson, Leigh	Orcutt Academy HS	III-5	\$55,140*	2019-20	60% Contract
Sternjacob, Zachary	Orcutt JHS	Extra Duty	\$40/hr	3/15-3/29/19	Worked Prep, 7.5 hrs
Sullivan, Katherine	Olga Reed / District	Hourly	\$40/hr	3/18/19 4/8-4/16/19	In-service Day, 1 hr Dibels, 28 hrs
Taubenheim, Michael	Orcutt JHS	Extra Duty	\$40/hr	3/5-3/28/19 3/28/19	Intervention, 8 hrs Worked Prep, 1 hr
Trujillo, Elizabeth	Nightingale	Extra Duty	\$40/hr	3/26/19	IEP Meeting, 1.25 hrs
Tullis, Polly	Lakeview JHS	Extra Duty	\$40/hr	3/11/19	Worked Prep, 1 hr
Turner, Kathryn	District	Hourly	\$25	3/4-4/9/19	ELPAC, 80.75 hrs
Tuttle, Melissa	Patterson	Daily Hourly	\$110 \$25	3/13-3/14/19 3/18/19	Shadow for Long Term Sub Assign Attended Staff Development
Valdovinos, Mariana	Orcutt JHS	Extra Duty	\$40/hr	3/26/19	Articulation, 3 hrs
Verch, Gregory	Orcutt Academy HS	Extra Duty	\$40/hr	3/14/19	Worked Prep, .67 hr
Vertrees, Katie	Lakeview JHS	Extra Duty	\$50/ea \$40/hr	3/12-3/19/19 3/14/19	Sports Supervisor, 2 games Worked Prep, 1 hr

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Washburn, Scott	Orcutt Academy IS	Hourly	\$30	3/5-3/28/19	Support Teacher, 88 hrs
Wellard, Amy	Shaw	Hourly	\$25	3/4-3/5/19	After School Computer, 2 hrs
Westhoff, Kazan	Nightingale	Extra Duty	\$47.10/hr	3/11-3/19/19	IEP Meetings, 3 hrs
Whitehair, Steven	Patterson	Extra Duty	\$47.10/hr	3/25/19	IEP Meeting, 1 hr
Whitted, Dana	Olga Reed	Hourly	\$25	3/7-3/28/19 3/1-3/29/19	Art Enrichment, 6 hrs Intervention, 68.75 hrs
Wilson, Shauna	Orcutt Academy K-8	Extra Duty	\$40/hr	3/26/19	IEP Meeting, 1 hr
Winkelpleck, Dustin	Patterson	Extra Duty	\$40/hr	3/5-3/28/19	After School Computer, 7 hrs
Winkelpleck, Lyn	Orcutt JHS	Extra Duty	\$40/hr	3/15/19	Worked Prep, 1 hr
Woodruff, Jenna	Dunlap	Hourly	\$25	3/5/19 2/7-2/26/19	Long Term Sub, Report Cards, 6 hrs IEP Meetings, 1 hr
Yamaichi, Anna	Olga Reed	Hourly	\$25	3/1-3/29/19 3/1-3/29/19	Art Enrichment, 8.75 hrs Title 1 Support Teacher, 71.25 hrs
Yamamoto, Alana	Dunlap	Extra Duty	\$47.10/hr	2/7-3/29/19	IEP Meetings, 6.67 hrs
York, Sarah	Patterson	Hourly	\$25	3/1-3/29/19 3/5-3/28/19	SIPPS, 96 hrs After School Computer, 7 hrs
Zamudio, Kelli	Orcutt JHS	Extra Duty	\$40/hr	11/8/18- 2/28/19	IEP Meetings, .91 hr
Zucker, Anna	Orcutt JHS	Extra Duty	\$40/hr	3/14-3/22/19	Detention, 2 hrs

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
April 10, 2019**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, April 10, 2019, beginning with Lisa Morinini calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Shaun Henderson. Members Present: Morinini, Phillips, Waffle, Steller and Henderson. Administrators Present: Blow, Salucci, Con, and Fell. Absent: Edds

ADJOURN TO CLOSED SESSION

It was moved by Melanie Waffle, seconded by Liz Phillips and carried to adjourn to Closed Session at 6:01 p.m. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:40 p.m. Lisa Morinini reported that no action was taken in closed session. It was moved by Liz Phillips, seconded by Melanie Waffle and carried to adopt the April 10, 2019, agenda as presented. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

SUPERINTENDENT'S REPORT

OAHS ASB Officers gave an update on current activities, including "Every 15 Minutes", Multi-Culture Day, and Disconnect-A-Thon. Tom Lamica, with Allan Hancock College, gave a presentation on College & Career Readiness. Lee Ann Luongo gave an OCAF update, including the upcoming Chalk Festival, Arts Scholarships, and continued work on acquiring more grants. Rick Soto introduced the OAHS Robotic students. They did a brief demonstration with their robot, and had tickets available for their OAHS Spartatroniks 3rd Annual Tri-Tip Chili Dinner on Saturday, April 13th, at Lakeview JHS Multi-Purpose Room. Elliott Feldman, Schneider Electric gave a presentation to the board on an Electric Energy Savings Plan for Orcutt Union School District.

PUBLIC COMMENT

Monique Segura gave an OEA update; Jenny Hubbard spoke on behalf of Lauren Eubanks on class sizes at OAHS; Kristin Bornhoft also commented on class size at OAHS; Scott Gelotti read an email from Josh and Heather Bennett; Matthew Nuti commented regarding a concern at Ralph Dunlap and Gregory Verch commented on school safety

Written Communication

None

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Hiring of Additional Charter School Coaches for 2018-2019 School Year
- D. Hiring of Additional OUSD Coaches for 2018-2019 School Year
- E. OAHS Charter Notice to Board Certification of Coaches for 2018-2019
- F. OUSD Notice to Board Certification of Coaches for 2018-2019
- G. Approval of Warrants
- H. Minutes, Regular Board Meeting, March 13, 2019
- I. Memorandum of Understanding between the Imperial County Office of Education
- J. California Association of Directors of Activities (CADA), overnight trip
- K. Board Bylaw 9100, Organization, for second reading
- L. Board Bylaw 9110, Terms of Office, for second reading
- M. Board Bylaw 9121, President, for second reading
- N. Board Bylaw 9322, Agenda Content, for second reading
- O. Board Bylaw 9324, Minutes and Recordings, for second reading

Susan Salucci informed the board that there were revisions made to items A and B. It was moved by Melanie Waffle, seconded by Liz Phillips, and carried to approve Consent Agenda Items C-O as submitted. Ayes: Morinini, Phillips, Steller, Waffle and Henderson. It was moved by Liz Phillips, seconded by Shaun Henderson, and carried to approve Consent Agenda Items A and B with the revisions, as submitted. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

ACTION AGENDA ITEMS

Acceptance of Gifts

It was moved by Mark Steller, seconded by Shaun Henderson, and carried to approve the acceptance of gifts, and that a letter of acceptance and appreciation be sent to Nancy Helgeland, Los Alamos Valley Men's Club, Santa Ynez Valley Foundation C/O Anne Christensen. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

Board Policy 1114, District-Sponsored Social Media

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to adopt the revisions to Board Policy 1114, District-Sponsored Social Media, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Strategic Plan Targets – 2019-2020

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to adopt the Strategic Plan Targets for 2019-2020, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Award of Bid for Patterson Road, and Ralph Dunlap Site Safety and Security Project

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to award the bid for Patterson Road and Ralph Dunlap Bid Package #2, Fencing, Gates and Stone Veneer, to Big Wakoo, Inc., as they were the lowest, responsive, and responsible bidder. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Patterson Rd. and Ralph Dunlap Estimated Budget for the Measure G Bond

It was moved by Liz Phillips, seconded by Shaun Henderson and carried to approve the Patterson Rd. and Ralph Dunlap Estimated Budget for the Measure G Bond, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Child Nutrition: Adult Meal Price Increase

It was moved by Shaun Henderson, seconded by Melanie Waffle and carried to approve the Adult Meal Price Increase from \$2.50 to \$3.00, as submitted. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Campus Connection Fee Increase

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to approve the Campus Connection Fee Increase of 50 cents an hour, as submitted. Ayes: Morinini, Phillips, Steller, Waffle and Henderson.

Surplus Items

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to approve the list of surplus items, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Notice of Completion for the Sand Removal Project

It was moved by Liz Phillips, seconded by Shaun Henderson and carried to approve the Sand Removal Project as complete. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

Approval of Staff to Attend Acadience Super Institute (Out of State Travel)

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to approve the travel request for Karen Cornwell, Elaine Furst, Tammy Hart, Cathy Lake and Cher Manich to attend the Acadience Super Institute, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Approval of Staff to Attend STEMersion (Out of State Travel)

It was moved by Shaun Henderson, seconded by Melanie Waffle and carried to approve the travel request for Cher Manich and Tanya Lee to attend the STEMersion Experience, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Accept 2019/2020 Initial Proposal from Orcutt Educators Association (OEA) for 2019/2020

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to accept the Initial Proposal for negotiations for the 2019/2020 year from the Orcutt Educators Association (OEA), as submitted. Ayes: Morinini, Phillips, Waffle, Steller and Henderson.

2018/2019 Resolution No. 9 Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds

It was moved by Shaun Henderson, seconded by Liz Phillips and carried to approve the 2018/2019 Resolution No. 9, Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

2018/2019 Resolution No. 10, Classified Employee Week

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to approve 2018/2019 Resolution No. 10, Classified Employee Week, May 19 – 25, 2019, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

2018/2019 Resolution No. 11, Day of the Teacher

It was moved by Shaun Henderson, seconded by Melanie Waffle and carried to approve the 2018/2019 Resolution No. 11, Day of the Teacher on May 6, 2019, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Salary Schedule for Cabinet Level Positions

It was moved by Mark Steller, seconded by Shaun Henderson and carried to approve the salary Schedule for Cabinet Level Positions, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

ITEMS FROM THE BOARD

Shaun Henderson thanked coaches and Dr. Blow for attending his Dad’s service. He also commented on a job well done by Lakeview and Joe Nightingale regarding the lockdown on Wednesday, April 10th.

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips, seconded by Melanie Waffle and carried to adjourn back into Closed Session at 8:18 p.m. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 8:57 p.m. Lisa Morinini reported that no action was taken in closed session.

GENERAL ANNOUNCEMENTS

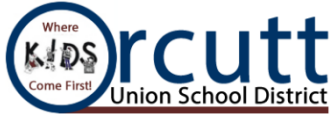
Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, May 8, 2019, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Melanie Waffle, seconded by Shaun Henderson and carried to adjourn the meeting at 8:59 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Liz Phillips, Clerk, Board of Trustees



Orcutt Academy High School
Administration Office

TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: May 8, 2019

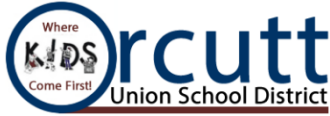
BOARD AGENDA ITEM: OAHS Girls Basketball Team

BACKGROUND: Orcutt Academy High School Girls Basketball Team will be attending the San Diego Classic Basketball Camp. This trip will be an overnight trip with reservations at the Holiday Inn Express in San Diego, CA for 3 nights. Our team will depart from OAHS on the morning of Thursday, June 27, 2019 and return on the evening of Sunday, June 30, 2019. Coach Tom Robb and an Assistant Coach will be accompanying our basketball team to this camp.

Transportation will be provided by coaches and parent drivers. All costs will be paid for out of the girl's basketball fundraising account.

RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund



Orcutt Academy High School
Administration Office

TO: Dr. Deborah Blow, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: OAHS 2019 Grad Night at Magic Mountain

BACKGROUND: Orcutt Academy High School seniors will be attending Grad Night at Magic Mountain in Valencia, CA. This trip will take place on Thursday, June 6, 2019. Transportation will be provided by a charter bus. The students and chaperones will depart from OAHS at 5:30 pm on June 6th and return to campus by 8:00 am on June 7th. Up to six staff members will be accompanying the 144 students. The cost is \$125.00 per student.

RECOMMENDATION: Staff recommends that this trip be approved as submitted.

FUNDING: No Impact on General Fund

Interdistrict Attendance Agreement

1. **Parties.** The parties to this interdistrict attendance agreement (hereinafter referred to as the Agreement) are the Governing Boards of Orcutt Union School District and Los Olivos Elementary School District.
2. **Duties.** This reciprocal agreement constitutes a written recital of practices between the districts as they have been historically carried out in the absence of a written agreement. In consideration of the mutual promises contained in this Agreement, the parties agree as follows:
 - a. The District of Attendance shall accept applications for interdistrict transfer permits, insofar as facilities and budget permit and in accordance with Board of Education policy, from pupils who are residents of the District of Residence and eligible to attend the elementary schools of the District of Residence.
 - b. Approval of an interdistrict transfer permit by the District of Residence does not guarantee approval by the District of Attendance. All permits received by the District of Attendance will be approved or denied pursuant to its board policies.
 - c. Any interdistrict transfer permit approved by the District of Attendance may be revoked pursuant to the specific interdistrict attendance policies in place at that District.
 - d. Interdistrict transfer permits are valid only for the school year that they are issued. Approval of an interdistrict transfer permit does not create a continued right of enrollment at the District of Attendance. Pupils from the District of Residence seeking to enroll at the District of Attendance over multiple school years shall reapply for an interdistrict transfer permit every school year.
 - e. The District of Attendance shall furnish the pupils who are residents of the District of Residence and attending schools in the District of Attendance the same advantages, equipment, supplies, and services as are furnished to other pupils in attendance in its schools, excluding transportation to and from the schools.
3. **Stipulations.**
 - **Between ORCUTT and LOS OLIVOS**

During the time period of this agreement, Los Olivos Elementary School District agrees not to accept any new transfer students from Orcutt other than the children of LOESD employees and the siblings of students currently

attending on interdistrict transfer agreements. Orcutt Union School District agrees to a very limited release of students as follows:

- Transfer students returning to Los Olivos Elementary
- Siblings of those student named above, and
- Children of LOESD employees.

4. **Term.** This agreement is effective only for the period July 1, 2019, through June 30, 2020.

IN WITNESS WHEREOF the parties to this agreement have caused the agreement to be signed on their behalf by the Superintendent of each school cistrict.

FOR ORCUTT UNION SCHOOL DISTRICT

By: _____
Deborah Blow, Superintendent

Date: _____

FOR LOS OLIVOS ELEMENTARY SCHCOL DISTRICT

By: _____
Bridget Baublits, Superintendent

Date: _____



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Shaw Elementary School Date: 4/5/2019

DONOR: Name: Tamara Hart
Address: 1309 Quarter Horse Trail, Santa Maria Ca 93455
Phone No.

GIFT: Item Donated or Cash Donation \$ 600.00
Designated for: Scholarship for 2 Outdoor School students.
General Description:
Model No.: Condition: [X] New [] Used
Value (estimated):
Purpose of Gift: purchase supplies and books
Will gift be purchased through Business Services Office? [] Yes [X] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [] Yes [X] No
B. What type of installation is required?
C. Will donor pay installation costs? [] Yes [X] No
D. Will there be operating costs? [] Yes [X] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): Natalie Montoya / Office Manager

Acceptance Approved By (Administrator):

RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Olga Reed School

Date: 4/16/19

DONOR: Name: Moira Gil High Sky Farm

Address: PO Box 920

Phone No. 805-637-1045

GIFT: Item Donated _____ or Cash Donation \$ 500.00
(Fill in if money is donated)

Designated for: Funds are to be used to offset the cost of Science Camp in Fall 2019.

General Description: _____

Model No.: _____ Condition: New Used

Value (estimated): _____

Purpose of Gift: _____

Will gift be purchased through Business Services Office? Yes No

Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

A. Will gift require installation? Yes No

B. What type of installation is required? _____

C. Will donor pay installation costs? Yes No

D. Will there be operating costs? Yes No
If yes, what type? _____

Acceptance Requested By (OUSD Staff Member): Kathleen Stevenson

Acceptance Approved By (Administrator): _____

RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____

Date Denied: _____

Please submit request to the Superintendent's Office.

(If denied, explanation is on reverse side of this form.)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: Award Bid for the Olga Reed Site Safety and Security Project

BACKGROUND: As required, per BP 3311 Bids, and Public Contract Code 20111, bids were requested for the Olga Reed Site Safety and Security Project, Bid Package No. 2, Fencing, Gates and Stone Veneer. The total **estimated** cost for this project; including the soft costs is \$175,000.

We received one bid, and it is below:

Company	Location	Bid Package(BP) No.	Total Bid
Big Wakoo	Arroyo Grande	18OR-BP2- Fencing, Gates and Stone Veneer	\$ 140,000


RECOMMENDATION: Staff recommends that the Board of Trustees Award Bid Package 2 Fencing, Gates and Stone Veneer to Big Wakoo, Inc. for \$140,000, as they were the bidder that represented the lowest, responsive, and responsible bidder.

FUNDING: Fund 21 – Building fund for the Measure G Bond



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con, Assistant Superintendent, Business Services 

BOARD MEETING DATE: May 8, 2018

BOARD AGENDA ITEM: Piggyback Bid Authorization for the Purchase of a District School Bus

BACKGROUND: With the direct efforts of Tim Romine, Lead Mechanic the district has obtained a Clean Air Grant from The Santa Barbara County Air Pollution Control District. The amount of the grant is \$125,000. The grant money will be applied to replace one of our very old, outdated and out of compliance school buses.

The District has an opportunity to purchase a 2019 IC (82) passenger bus from Creative Bus Sales, using a piggyback bid #14005 with the extended bid number 2017/18-1382.4 valid through March 2019 and accept the pricing from Creative Bus Sales for \$158,373.82.

With the \$125,000 Clean Air Grant Funding the district will only pay \$33,373.82.


RECOMMENDATION: Staff recommends approval of the Piggyback Bid Authorization for the purchased of 2019 IC (82) passenger bus from Creative Bus Sales as it is in the best interest of the District.

FUNDING: The fiscal impact will be on the General Fund in the amount of \$33,373.82.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 8, 2018

BOARD AGENDA ITEM: Board Policy 3100, Budget

BACKGROUND: Policy updated to reflect NEW LAW (AB 1808) which requires districts to annually develop, adopt, and post an LCFF budget overview for parents/guardians and to file the budget overview with the county superintendent of schools. Section on "Long-Term Financial Obligations" revised to reflect NEW LAW (SB 1413) which establishes the California Employers' Pension Prefunding Trust Program to allow districts to prefund required contributions to the California Public Employees' Retirement System. Regulation updated to emphasize that any recommendations by the budget advisory committee should be consistent with the district's vision, goals, priorities, LCAP, and other comprehensive plans and to clarify that a regional budget review committee convened by the county superintendent of schools requires approval of the Superintendent of Public Instruction as well as the district board.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Board Policy 3100 as presented for first reading.

FUND: N/A

BUDGET

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with **and reflects** the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide ~~administrative~~ decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 0400 - Comprehensive Plans)
- (cf. 0460 - Local Control and Accountability Plan)**
- ~~(cf. 3000 - Concepts and Roles)~~
- (cf. 3300 - Expenditures and Purchases)
- (cf. 3460 - Financial Reports and Accountability)
- (cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. **The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)**

- (cf. 9320 - Meetings and Notices)
- (cf. 9322 - Agenda/Meeting Materials)
- (cf. 9323 - Meeting Conduct)

The Board shall adopt the district budget **at a public meeting held after the date of the public hearing but on** or before July 1 of each year. (Education Code 42127)

~~At a public meeting held on a date after the public hearing on the budget,~~ The Board **shall adopt the budget** following its adoption of the LCAP, ~~or an~~ annual update to the LCAP, and the LCFF budget **overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP.** ~~adopt the budget. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP.~~ (Education Code 42127, 52062)

The budget that is presented at the public hearing as well as the budget ~~that is~~ formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

BUDGET

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file ~~with the County Superintendent of Schools~~ the adopted district budget **with the County Superintendent of Schools.** ~~and supporting data.~~ The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

If the County Superintendent disapproves or conditionally approves the district’s budget, the Board shall review and respond to his/her recommendations at a **regular** public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

- (cf. 1220 - Citizen Advisory Committees)
- (cf. 2230 - Representative and Deliberative Groups)
- (cf. 3350 - Travel Expenses)
- (cf. 9130 - Board Committees)
- (cf. 9140 - Board Representatives)

Budget Criteria and Standards

~~The Superintendent or designee shall develop a~~ The district budget **shall be developed** in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, **LCFF** ~~local control funding formula~~ revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, ~~unrestricted general~~ fund balance, and reserves. In addition, ~~he/she~~ **the Superintendent or designee shall** provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, ~~33128.3~~, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 6173.1 - Education for Foster Youth)

BUDGET

(cf. 6174 - Education for English Language Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)
(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.
3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent **shall have discretion to further delegate the authority to assign funds at his/her discretion.**

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

BUDGET

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which ~~that~~ the district is notified by the ~~SPI Superintendent of Public Instruction~~ **SPI Superintendent of Public Instruction** that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, **unless the requirement is waived in accordance with Education Code 42127.01.** (Education Code ~~41202,~~ 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)
(cf. 4154/4254/4354 - Health and Welfare Benefits)
(cf. 7210 - Facilities Financing)
(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

~~When the Superintendent or designee presents~~ **The Superintendent or designee shall annually present** a report to the Board on the estimated accrued but unfunded cost of OPEBs. **As a separate agenda item at the same meeting, the Board shall disclose** ~~as a separate agenda item at the same meeting,~~ whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

~~When the Superintendent or designee presents~~ **The Superintendent or designee shall annually present** a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims; **and the actuarial reports upon which the estimated costs are based. As a separate agenda item at the same meeting,** the Board shall disclose, ~~as a separate agenda item at the same meeting,~~ whether ~~or not~~ it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund.

BUDGET

The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools

~~GOVERNMENT CODE~~ 33127-33131 Standards and criteria for local budgets and expenditures

41202 Determination of minimum level of education funding

42103 Public hearing on proposed budget; requirements for content of proposed budget

42122-42129 Budget requirements

42130-42134 Financial certifications

42140-42141 Disclosure of fiscal obligations

42238-42251 Apportionments to districts, especially: 42238.01-42238.07 Local control funding formula

42602 Use of unbudgeted funds

42610 Appropriation of excess funds and limitation thereon

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

52060-52077 Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit

21710-21716 California Employer's Pension Prefunding Trust Program

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15451 Criteria and standards for school district budgets

15494-15496 Local control funding formula, expenditures

Management Resources: PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, ~~September 2006~~ **December 2015**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

~~Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009~~

Best Practice: Fund Balance Guidelines for the General Fund, September 2015

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, ~~March~~ **February 2009**

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants:

<http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team:

<http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>


Policy Adopted: ~~05-09-18~~ **6-5-19**

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 8, 2018

BOARD AGENDA ITEM: Board Policy 3260, Fees and Charges

BACKGROUND: Policy and regulation updated to add new section on "Collection of Debt," reflecting NEW LAW (AB 1974) which prohibits negative action against a student or former student for a debt owed to the school and requires districts to provide parents/guardians with an itemized invoice that references applicable district policies. Regulation also revised to more directly reflect the most recent CDE fiscal advisory regarding student fees.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Board Policy 3260 as presented for first reading.

FUND: N/A

FEES AND CHARGES

The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the district's educational program are made available to them at no cost.

No student shall be required to pay a fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

(cf. 3100 – Budget)

(cf. 6145 – Extracurricular and Cocurricular Activities)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socio-economic conditions of district students' families and their ability to pay.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 3250 – Transportation Fees)

~~*(cf. 3515.4 – Recovery for Property Loss or Damage)*~~

(cf. 3553 – Free and Reduced Price Meals)

(cf. 5143 – Insurance)

(cf. 9323.2 – Actions by the Board)

The prohibition against student fees shall not restrict the district from soliciting for ~~voluntary~~ donations, ~~participating in~~ **conducting** fundraising activities, ~~and~~ **or** providing prizes or other recognition for participants in such activities and events. The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. The district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. ~~and~~ **The district also** shall not remove, or threaten to remove, from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 3290 - Gifts, Grants and Bequests)

The Superintendent or designee may provide **information or** professional development opportunities to administrators, teachers, and other personnel to learn about permissible fees.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Complaints

A complaint alleging district noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

(cf. 1312.3 - Uniform Complaint Procedures)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification of uniform complaint procedures to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

Collection of Debt

The Superintendent or designee shall, in accordance with law, recover any debt owed to the district as a result of unpaid permissible student fees approved by the Board. However, the district shall not bill a current or former student for accumulated debt, nor take negative action against a student or former student because of such debt, including, but not limited to, any of the following: (Education Code 49014)

1. Denying full credit for any class assignment
2. Denying full and equal participation in any classroom activity
3. Denying access to the library or other on-campus educational facilities
4. Denying or withholding grades or transcripts
5. Denying or withholding a diploma
6. Limiting or barring participation in an extracurricular activity, club, or sport
7. Limiting or excluding the student from participation in an educational activity, field trip, or school ceremony

Legal Reference:

EDUCATION CODE

8239 Preschool and wraparound child care services

8250 Child care and development services for children with disabilities

8263 Child care eligibility

8422.21st Century High School After School Safety and Enrichment for Teens programs

8482.6 After School Education and Safety programs

8760-8774 Outdoor science and conservation programs

17453.1 District sale or lease of Internet appliances or personal computers to students or parents

17551 Property fabricated by students

19910-19911 Offenses against libraries

32033 Eye protective devices

32221 Insurance for athletic team member

32390 Fingerprinting program

35330-35332 Excursions and field trips

35335 School camp programs
38080-38085 Cafeteria establishment and use
38120 Use of school band equipment on excursions to foreign countries
39801.5 Transportation for adults
39807.5 Payment of transportation costs
39837 Transportation of students to places of summer employment
48050 Residents of adjoining states
48052 Tuition for foreign residents
48904 Liability of parent or guardian 49010-49013 Student fees
49065 Charge for copies

49014 Public School Fair Debt Collection Act

49066 Grades, effect of physical education class apparel
49091.14 Prospectus of school curriculum
51810-51815 Community service classes
52612 Tuition for adult classes
52613 Nonimmigrant-foreign nationals
56504 School records; students with disabilities
60410 Students in classes for adults

GOVERNMENT CODE

6253 Request for copy; fee

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted
4600-4687 Uniform complaint procedures

UNITED STATES CODE

~~1184 Foreign Students~~

1184 Nonimmigrant students

COURT DECISIONS

Driving School Assn of CA v. San Mateo Union HSD (1993) 11 Cal. App. 4th 1513
Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251
Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Hartzell v. Connell (1984) 35 Cal. 3d 899
CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees: ~~Damage to School Property, 16-01, September 16, 2016, Pupil Fees, Deposits, and Other Charges: Cap and Gown for High School Graduation Ceremony, Addendum to Fiscal Management Advisory 12-02, October 4, 2013, Fees, Deposits and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017 12-02, April 24, 2013~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>


Policy Adopted: ~~08-9-2017~~ **6-5-2019**

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 8, 2018

BOARD AGENDA ITEM: Board Policy 3290, Gifts, Grants and Bequests

BACKGROUND: Policy updated to add new section on "Online Fundraising" addressing considerations for approving a crowdfunding Internet platform to raise funds for district, school, or classroom projects or equipment. Policy also adds a prohibition against accepting any gift, grant, or bequest that promotes the use of non-nutritious foods or beverages and provides that any advertising used by a corporate sponsor meet the standards specified in BP 1325 - Advertising and Promotion.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Board Policy 3290 as presented for first reading.

FUND: N/A

Business and Noninstructional Operations

GIFTS, GRANTS AND BEQUESTS

The **Governing Board of Trustees** may accept any gift, grant or bequest of ~~or gift of~~ money, ~~or~~ property, or services to the district from **any individual, organization, foundation, or public or private agency that desires to support the district's educational program.** ~~on behalf of the district.~~ While greatly appreciating suitable donations, the Board shall ~~reject any gift~~ discourages any gifts which may directly or indirectly impair **its authority to make decisions in the best interest of district students** or its ability ~~or~~ commitment to providing ~~equal~~ **equitable** educational opportunities. ~~for all district students.~~

(cf. 0200 - Goals for the School District)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 1260 - Educational Foundation)

(cf. 9270 - Conflict of Interest)

Before accepting a gift, grant, or bequest, the Board shall **carefully** consider **any conditions or restrictions imposed by the donor to ensure their consistency with the district's vision, philosophy, and operations.** If the Board believes the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

~~whether the gift:~~

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. **Involve creation of a program which the Board would be unable to sustain when the donation is exhausted** ~~Has a purpose consistent with the district's vision and philosophy~~

2. **Entail undesirable or excessive costs** ~~Begins a program which the Board would be unable to continue when the donated funds are exhausted~~

3. **Promote the use of violence, drugs, tobacco, or alcohol** ~~Entails undesirable or related excessive costs~~

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

4. **Advertise or endorse the use of non-nutritious food or beverages during the school day** ~~Implies endorsement of any business or product~~

(cf. 5030 - Student Wellness)

~~*(cf. 1325 - Advertising and Promotion)*~~

5. **Encourage or enable the violation of any law or district policy**

6. **Imply endorsement of any business or product or unduly commercialize or politicize the school environment**

(cf. 1325 - Advertising and Promotion)

Any gift of books or instructional materials may only be accepted if they meet district criteria for selection of instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

All gifts, grants, and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school, classroom, or teacher. At the Superintendent or designee's discretion, a gift may be used at a particular school or classroom.

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

(cf. 3430 - Investing)

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

(cf. 1113 - District and School Web Sites)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 3312 - Contracts)

(cf. 6145.2 - Athletic Competition)

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored publications in accordance with BP 1325 - Advertising and Promotion.

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed
2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services

BP 3290 (c)

3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information and the requirement that the sponsor obtain prior approval of the Board before using such information

4. The prohibition against the collection or distribution of students' personal information except

as allowed by law

5. The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with the district's vision, mission, or goals or the sponsor engages in any prohibited activity

(cf. 5022 - Student and Family Privacy Rights)

(cf. 5125 - Student Records)

Online Fundraising

Any person or entity who wishes to conduct an online fundraising campaign, including a crowdfunding campaign, for the benefit of the district, a school, or a classroom shall submit a written request for prior approval to the Superintendent or designee. Approval of requests shall take into consideration compatibility with the district's vision and goals, core beliefs, instructional priorities, and infrastructure; the manner in which donations are collected and distributed; equity of the use of funds; and any other factors deemed relevant or appropriate by the district.

Any person or entity approved to conduct an online fundraising campaign shall comply with relevant district policies and procedures, including ensuring financial transparency in describing the purpose and use of the funds and protecting student privacy as applicable. Such person or entity shall specify that the district, rather than a staff member, classroom, or school, will own the funded resources.

Funds raised by an online fundraising campaign and donated to the district shall be subject to the same terms, criteria for acceptance, and accountability measures as any other donation as specified in this policy.

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 - Commendations and Awards)

(cf. 7310 - Naming of Facility)

~~The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.~~

BP 3290 (d)

~~Gift books and instructional materials shall be accepted only if they meet regular district criteria.~~

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

~~All gifts, grants and bequests shall become district property. Donors are encouraged to donate~~

~~all gifts to the district rather than to a particular school. At the Superintendent or designee's discretion, a gift may be used at a particular school.~~

Legal Reference:

EDUCATION CODE

1834 Acquisition of materials and apparatus

35160 Powers and duties

35162 Power to sue, be sued, hold and convey property

41030 School district may invest surplus monies from bequest or gifts

41031 Special fund or account in county treasury

41032 Authority of school board to accept gift or bequest; investments; gift of land requirements

41035 Advisory committee

41036 Function of advisory committee

41037 Rules and regulations

41038 Applicability of other provisions of chapter

Management Resources:

WEB SITES

California Consortium of Education Foundations: <http://www.cceflink.org>


Policy Adopted: ~~10/14/09~~ **6-5-19**

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: May 8, 2018

BOARD AGENDA ITEM: Board Policy 3515.4, Recovery for Property Loss or Damage

BACKGROUND: Policy updated to reflect the 2019 limits for parent/guardian liability for property loss or damage caused by a child's willful misconduct and for any reward paid for information leading to the identification of persons responsible for property damage. Policy also reflects NEW LAW (AB 1974) which prohibits the collection of debt owed by a current or former homeless or foster youth. Regulation updated to reflect the requirement to offer an option for a student to provide work in lieu of payment when the parents/guardians are unable to pay, and AB 1974 which allows the district, at its discretion, to offer any student, regardless of ability to pay, a nonmonetary means to settle debt. Regulation also adds a paragraph allowing the district to withhold a student's grades, diplomas, or transcripts until the damages have been recovered.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Board Policy 3515.4 as presented for first reading.

FUND: N/A

RECOVERY FOR PROPERTY LOSS OR DAMAGE

The **Governing Board of Trustees** desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. **When district property is damaged due to the willful misconduct of a student or other person, To discourage such acts,** the district shall seek reimbursement of damages, within the limitations specified in law, from **any individual, or from the parent/guardian of a any minor child or from any other responsible individual.** ~~, who has committed theft or has willfully damaged district or employee property.~~

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)
(cf. 4158/4258/4358 - Employee Security)
~~*(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)*~~
(cf. 5131 - Conduct)
(cf. 5131.5 - Vandalism and Graffiti)
(cf. 5136 - Gangs)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

The district may collect debt owed by a student or former student as a result of vandalism or to cover the replacement cost of district books, supplies, or property loaned to a student that the student willfully fails to return or that is willfully cut, defaced, or otherwise injured. However, this policy shall not apply to a student who is a current or former homeless or foster child or youth. (Education Code 48904, 49014)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)

Rewards

~~When district or law enforcement officials have not been able to identify the person(s) responsible for the theft or vandalism of district property, the Board may authorize a reward for the identification and apprehension of the responsible person(s).~~

The Board may offer and pay a reward for information leading to the determination of the identity of, and the apprehension of, any person who willfully damages or destroys any district property. (Government Code 53069.5)

The Board authorizes the Superintendent or designee to offer a reward in any amount he/she deems appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.

OPTION 1: The Board authorizes the Superintendent or designee to offer a reward in any amount deemed appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.

OPTION 2: The Board shall determine the appropriate amount for the reward.

The Superintendent or designee shall disburse the reward when the guilt of the person responsible for the act has been established by a criminal conviction or other appropriate judicial procedure. If more than one person provides information, the reward shall be divided among them as appropriate.

RECOVERY FOR PROPERTY LOSS OR DAMAGE

Legal Reference:

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent/guardian for willful misconduct

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage

53069.6 Actions to recover damages

54951 Local agency, definition

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Management Resources:

WEB SITES

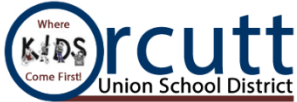
CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Judicial Council of California: <http://www.courts.ca.gov>

Policy adopted: ~~2/10/10~~ 6-5-19

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Dr. Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: Approval of Staff to Attend Staff Development for Educators conference in Las Vegas, Nevada July 8-12, 2019

BACKGROUND: Cassidy Langley, a Kindergarten teacher at Pine Grove School has requested to attend an out of state conference this summer. The conference is offering strands for Pre-K – Grade 2 teachers, Differentiated Instruction, as well as Mathematics.

We are fortunate currently to have funds that support professional development for teachers, and there is a cost savings because the training is occurring during summer break and therefore a substitute is not needed.

Ms. Langley is requesting the district cover her registration and meals. She is planning to pay for travel and lodging.

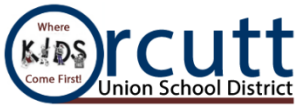
She shared that she hopes to learn the following as a result of attending the conference:

- Identify developmentally appropriate practices to build strong foundational skills in reading, writing, and math
- Focus on prevention over intervention through purposeful instruction from the start of the year
- Gather techniques for effective classroom, time, and behavior management to maximize instruction and build student independence

Ms. Langley plans to share her experiences when the school faculty returns from summer break at one of their first staff meetings. She also plans to share what she learns in her PLC meetings with her grade level partner and kindergarten teachers from throughout the district.

RECOMMENDATION: Staff recommends the Board of Trustees approve the travel request for Cassidy Langley to attend the Staff Development for Educators National Conference in Las Vegas, NV.

FUNDING: Cost for registration is \$679 for four days and per diem of \$65/day for a total of \$939 which would be supported with professional development funds.



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Dr. Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: History Social Science – Recommendation for Adoption

BACKGROUND: Following a thorough review and pilot period of the History Social Science programs currently available, staff supports the adoption of the following programs for the 2019-20 school year.

Adoption Recommendation Grades K-5: Studies Weekly

The reasons the committee chose this program are as follows:

- Rigorous, research-based curriculum aligned with the History Social Science Standards
- Format that allows students to annotate directly in the text
- High interest articles
- Interactive and motivating online component
- ELD integrated throughout the program
- Students can listen to articles online in many languages
- Student digital resources that provide engaging practice and assessment

Adoption Recommendation Grades 6-8: Teachers' Curriculum Institute (TCI)

The reasons the staff chose this program are as follows:

- Rigorous, research-based curriculum aligned with the History Social Science Standards
- Engaging simulations that make content interactive
- High quality digital teacher tools
- Quality workbook activities
- Comprehensive, engaging digital access for students

RECOMMENDATION: Staff recommends that the Board of Trustees adopt the instructional materials as submitted

FUNDING: Studies Weekly for grades K-5 is approximately \$177,000. Of that amount, approximately \$6,000 will come from Charter Funds. This cost includes all consumables and online access for the 8 years of the adoption.

TCI History Alive for grades 6, 7, & 8 is approximately \$300,000. Of that amount, approximately \$13,000 will come from Charter Funds. The cost includes online licenses, student editions, and the first year of consumables. Estimated cost for consumables after the first year is \$12,000 per year, with approximately \$400 coming from Charter Funds. This adoption is for an 8-year term.



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Dr. Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: Board Policy 5117

BACKGROUND: INTERDISTRICT ATTENDANCE

Policy updated to delete references to the Open Enrollment Act since schools are not currently being identified as low achieving based on the Academic Performance Index, update legal cites, and clarify the continuing requirement to register as a school district of choice with the Superintendent of Public Instruction and county board of education before enrolling students under the program.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 5117.

FUNDING: No funding implications

Students

INTERDISTRICT ATTENDANCE

The Board of Trustees recognizes that **parents/guardians of** students who reside in one district may, for a variety of reasons, choose to enroll their **children** in a school in another district.

~~(cf. 0520.3—Title I Program Improvement Districts)~~
~~(cf. 5111.12—Residency Based on Parent/Guardian Employment)~~
~~(cf. 5111.1 - District Residency)~~
~~(cf. 5116.1 - Intradistrict Open Enrollment)~~
~~(cf. 5118—Open Enrollment Act Transfers)~~

Interdistrict Attendance Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation

The district shall not provide transportation beyond any school attendance area. Upon request **of a student's parent/guardian**, the Superintendent or designee may authorize transportation for interdistrict transfer students to and from designated bus stops within the attendance area **of the school that the student attends** if space is available.

~~Limits on Student Transfers Out of the District to a School District of Choice~~

~~The Superintendent or designee may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance specified in Education Code 48307.~~

~~In addition, transfers out of the district may be limited during a fiscal year when the~~

~~County Superintendent of Schools has given the district a negative budget certification or when the County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice. (Education Code 48307)~~

~~(cf. 3100—Budget)~~

~~(cf. 3460—Financial Reports and Accountability)~~

~~A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district to a school district of choice, if the other school district approves the application for transfer. (Education Code 48301)~~

~~(cf.6173.2—Education of Children of Military Families)~~

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46610 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48317 Student attendance alternatives; school district of choice program

~~*48350-48361 Open Enrollment Act*~~

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

48985 Notices to parents in language other than English

52317 Regional Occupational center/Program, enrollment of students, interdistrict attendance

CALIFORNIA CONSTITUTION

Article 1, Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

ATTORNEY GENERAL OPINIONS

87 Ops. Cal. Atty. Gen. 198 (2004)

84 Ops. Cal. Atty. Gen. 132 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

CSBA PUBLICATIONS

Transfer Law Comparison, Fact Sheet, March 2011

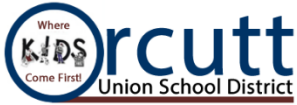
WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy Adopted: ~~05/11/2016~~ 06/05/19

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Dr. Holly Edds, Assistant Superintendent, Educational Services

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: Board Policy 5127

BACKGROUND: GRADUATION CEREMONIES AND ACTIVITIES

Policy updated with language regarding notification to students and parents/guardians about participation in graduation ceremonies and activities. Policy also updated to allow a student that will complete graduation requirements in the summer the ability to participate in the graduation ceremony at the discretion of the Superintendent or designee. board of education before enrolling students under the program.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 5127.

FUNDING: No funding implications

Students

GRADUATION CEREMONIES AND ACTIVITIES

High school and junior high graduation ceremonies shall be held to recognize those students who have earned a diploma by successfully completing the required course of study, satisfying district standards, and passing any required assessments. The Governing Board believes that these students deserve the privilege of a public celebration that recognizes the significance of their achievement and encourages them to continue the pursuit of learning throughout their lives.

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

~~*(cf. 6162.52 - High School Exit Examination)*~~

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

At the discretion of the Superintendent or designee, a student who will complete graduation requirements during the summer may be allowed to participate in graduation exercises without receiving a diploma. When the requirements have been satisfied, a diploma shall be sent to the student.

High school students who have passed a high school equivalency test or the California High School Proficiency Examination ~~or the General Educational Development Test~~ must also meet district graduation requirements in order to participate in graduation ceremonies.

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

Invocations, prayers, or benedictions shall not be included in graduation ceremonies. The school or district shall not sponsor other ceremonies or programs for graduates that include prayer.

(cf. 1330 - Use of School Facilities)

(cf. 5145.2 - Freedom of Speech/Expression)

Honors and Awards

To honor superior academic achievement, graduation ceremonies shall include recognition of valedictorian(s) and salutatorian(s). Valedictorian(s) and salutatorian(s) shall be selected based on established criteria and procedures that use multiple measures of academic performance.

(cf. 5121 - Grades/Evaluation of Student Achievement)

The Superintendent or designee shall identify other school-sponsored awards which may be given during graduation exercises. A separate awards program may be held to recognize graduating students receiving other school and nonschool awards.

(cf. 5126 - Awards for Achievement)

Conduct at Graduation Ceremonies

~~Any student participating in a graduation ceremony shall comply with district policies and regulations pertaining to student conduct.~~

~~(cf. 5131—Conduct)~~

Graduation Attire

The Superintendent or designee may require graduating students to wear ceremonial attire, such as cap and gown, at the ceremony.

(cf. 3260 - Fees and Charges)

However, Any graduating student who has completed basic training and is an active member of any branch of the United States Armed Forces may, at his/her option, wear his/her military dress uniform at the ceremony. (*Education Code 35183.3*)

Disciplinary Considerations

~~In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in graduation ceremonies and/or activities in accordance with school rules. Prior to denial of the privilege, the student, and where practicable his/her parent/guardian, shall be made aware of the grounds for such denial and shall be given an opportunity to respond. If a privilege is to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal the decision.~~

~~(cf. 5125.2—Withholding Grades, Diploma or Transcripts)~~

~~(cf. 5144—Discipline)~~

~~(cf. 6161.2—Damaged or Lost Instructional Materials)~~

Students are expected to comply with district and school policies, regulations, and rules throughout the school session, including during graduation and related events. Students shall not be denied the privilege of participating in graduation ceremonies and activities except as discipline in cases of serious misconduct. In no event shall a student be denied participation in graduation ceremonies unless the principal or designee has informed the student and the student's parents/guardians of the misconduct and has given them an opportunity to respond.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

During the graduation ceremony, a student may be removed from the ceremony for conduct that is disruptive or that poses a risk to safety.

High school seniors shall be notified of this policy in advance, through the student handbook or other means, and shall be required to acknowledge receiving it.

Legal Reference:

EDUCATION CODE

35183.1 Graduation ceremonies; tribal regalia or recognized object of religious/cultural significance

35183.3 Graduation ceremonies; military dress uniforms

38119 Lease of personal property; caps and gowns

48904 Liability of parent or guardian; withholding of grades, diplomas, transcripts

51225.5 Honorary diplomas; foreign exchange students

51410-51412 Diplomas

COURT DECISIONS

Workman v. Greenwood Community School Corporation, (2010) Case No. 1:2010cv00293

Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092

Santa Fe Independent School District v. Doe, (2000) 530 U.S. 290

Lee v. Weisman, (1992) 505 U.S. 577

Sands v. Morongo Unified School District, (1991) 53 Cal. 3d 863

Lemon v. Kurtzman, (1971) 403 U.S. 602

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools, February 2003

WEB SITES

AASA The School Superintendents Association: <http://www.aasa.org>

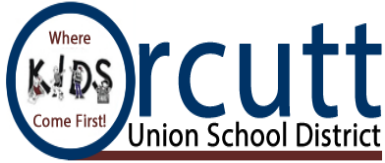
Antidefamation League: <https://www.adl.org>

California Department of Education, High School: <http://www.cde.ca.gov/ci/gc/hs/>

U.S. Department of Education: <http://www.ed.gov>

Policy Adopted: ~~3/11/09~~ 06/05/19

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
Board of Trustees

FROM: Susan Salucci
Assistant Superintendent of Human Resources

BOARD MEETING DATE: May 8, 2019
2018-19 Resolution No. 8

BOARD AGENDA ITEM: Declaration of Need

BACKGROUND: The District has the need to submit a Declaration of Need for Fully Qualified Educators for the 2019-20 school year as follows: Four (4) Emergency CLAD Permits and two (2) Resource Specialist Emergency Permits and six (6) Limited Assignment Permits.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt the Declaration of Need for Fully Qualified Educators certifying that the District has the potential need for issuance of four (4) Emergency CLAD permits and two (2) Resource Specialist Emergency Permits and six (6) Limited Assignment Permits during the 2019-20 school year.

FUNDING: N/A

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.



ANNUAL STATEMENT OF NEED

30-DAY SUBSTITUTE TEACHING PERMITS and DESIGNATED SUBJECTS VOCATIONAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44254 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

Signature of the District Superintendent *District* *Date*

Signature of the County Superintendent of Schools *County* *Date*

It is not necessary to submit this form to the Commission on Teacher Credentialing.



BOARD OF TRUSTEES
SHAUN HENDERSON
LISA MORININI
LIZ PHILLIPS
MARK STELLER
MELANIE WAFFLE

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
SUSAN SALUCCI
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

Where a Dedicated Staff Means
KIDS COME FIRST

TO: Board of Trustees
Dr. Blow, Superintendent

FROM: Susan Salucci
Assistant Superintendent, Human Resources

BOARD MEETING DATE: May 8, 2019

BOARD AGENDA ITEM: 2019-2020 School Calendar

BACKGROUND: Last year the Board approved a 2019-2020 calendar, however the attached calendar is a revision to that calendar to accommodate the needs of our students and families.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the revised 2019-2020 as submitted.

FUNDING: Not applicable

2019/2020 School Calendar

Orcutt Union School District



August 2019 (13)							September 2019 (19)							October 2019 (23)							November 2019 (16)						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30

ELEMENTARY INCLUDING CHARTER K-8
 8/9 - New Teachers Begin
 8/12 - Convocation
 8/13 - Work Day
 8/14 - First Day of School for all grades
Minimum Days
 9/30 - 10/4, 3/11 - 3/13, 6/5
K-6 Parent Conferences
 9/30 - 10/4, 2019, 3/11 - 3/13, 2019
 End of Trimesters
 11/8/19 (First), 02/28/20 (Second)
6/05/2020 - LAST DAY OF SCHOOL

December 2019 (15)							January 2020 (14)							February 2020 (18)							March 2020 (21)						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4							1	1	2	3	4	5	6	7
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28
29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31				

JUNIOR HIGH SCHOOLS
 (Wednesday's Late Starts)
 8/9 - New Teachers Begin
 8/12 - Convocation
 8/13 - Teacher work day/First Day of School
7th graders only shortened day
 8/14 - First Day of School for all grades (Shortened day)
Mid Quarter Conferences
 09/19/19 (Shortened day), 11/21/19 (full day)
 02/27/20 (full day)
Minimum Days
 9/20, 10/18 (end of 1st qtr.), 11/22, 1/24 (end of 2nd qtr.),
 2/28, 3/27 (end of 3rd qtr.), 5/29/20 (Schoolwide
 collaboration) 6/3, 6/4, 6/5 end of 4th Qtr.)
6/4/2020 - LAST DAY OF SCHOOL 7TH GR.
6/5/2020 - LAST DAY OF SCHOOL 8TH GR. & GRADUATION

April 2020 (16)							May 2020 (20)							June 2020 (5)							July 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2		1	2	3	4	5	6				1	2	3	4
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	

ORCUTT ACADEMY HIGH SCHOOL
 8/9 - New Teachers in Service
 8/12 - Convocation
 8/13 - Teacher work day
 8/14 - 1st day for students
Minimum Days
 8/14 - First Day of School
 8/23 - Grade Prep
 9/27 - Grade Prep
 12/17-12/19 - Finals
 12/20 - End of 1st Semester
 2/28 - Grade Prep
 4/9 - Grade Prep
 6/1-6/3 - Finals

Holidays 2019
 September 2, 2019 - Labor Day
 November 11, 2019 - Veteran's Day
 November 27 - 29, 2019 - Thanksgiving Break
 December 21 - Jan. 10, 2020 Winter Break
 January 20, 2020 - Martin Luther King
 February 10, 2020 - Lincoln's Birthday
 February 17, 2020 - President's Day
 April 10-17, 2020 - Spring Break
 May 25, 2020 - Memorial Day

Staff Development/Professional Development
 September 3, 2019
 November 1, 2019
 March 23, 2020
Professional Development dates are subject to change
Staff pre-service days
Convocation
First and last day of school!

Reporting Periods
 Period 1 - September 6, 2019
 Period 2 - October 4, 2019
 Period 3 - November 1, 2019
 Period 4 - December 6, 2019
 Period 5 - January 24, 2020
 Period 6 - February 21, 2020
 Period 7 - March 20, 2020
 Period 8 - April 17, 2020
 Period 9 - May 15, 2020
 Period 10 - June 4, 2020

ODD Block Days (periods 1, 3 & 5)
Even Block Days (periods 2, 4 & 6)
NON-Block Days
8/15, 9/4, 9/5, 4/8
Parent Teacher Conferences
 9/26, 2/27
Progress Reports
 9/20, 10/31, 2/21, 4/9
6/5/2020 - GRADUATION
 Board Approved 05/08/19



BOARD OF TRUSTEES
SHAUN HENDERSON
LISA MORININI
LIZ PHILLIPS
MARK STELLER
MELANIE WAFFLE

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
SUSAN SALUCCI
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

Where a Dedicated Staff Means
KIDS COME FIRST

TO: Board of Trustees
FROM: Susan Salucci, Assistant Superintendent/Human Resources
BOARD MEETING DATE: May 8, 2019
BOARD AGENDA ITEM: Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds Resolution 2018/2019 No. 14

BACKGROUND: The 2019-2020 school year will result in a reduction in personnel for lack of work and/or funding. The following positions shall be laid off:

- Two (2) full-time Custodian positions
- One (1) full-time Office Manager position
- One (1) full-time Senior Maintenance position

Employees who are laid off will have, as per Education Code, 39-month rehire rights.

RECOMMENDATION: It is recommended that the Board of Trustees approve Resolution 2018/2019 No. 14, a reduction in classified positions for lack of work and/or lack of funds effective June 30, 2019.

**ORCUTT UNION SCHOOL DISTRICT
RESOLUTION NO. 14**

**RESOLUTION TO REDUCE OR ELIMINATE CLASSIFIED STAFF
DUE TO LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Code sections 45114, 45117, 45298, and 45308, and Article 16 of the negotiated agreement between the Orcutt Union School District and the Orcutt California School Employees Association, Chapter No. 255, and applicable Board Policy and Administrative Regulation, permit the Board of Trustees to eliminate or reduce in hours classified positions due to lack of work or lack of funds; and

WHEREAS, the Board of Trustees of the Orcutt Union School District has determined that it shall be necessary and in the best interest of the District to eliminate or reduce in hours the following positions in the District not later than June 30, 2019 due to lack of work or lack of funds:

<u>Classifications</u>	<u>Number of Positions</u>	<u>Hours</u>
Custodian	2	16
Senior Maintenance Worker	1	8
Office Manager	1	8

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on June 30, 2019, the above referenced classified positions shall be eliminated or reduced in hours.

BE IT FURTHER RESOLVED that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees not later than sixty (60) days prior to the effective day of layoff as set forth above in accordance with the requirements of the law.

ADOPTED by the Board of Trustees of the Orcutt Union School District on May 8, 2019, by the following vote:

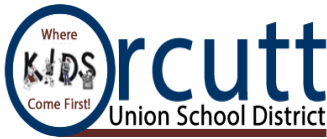
AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

**President, Board of Trustees
Orcutt Union School District**

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Orcutt Union School District, County of Santa Barbara, on the date shown above.

**Clerk, Board of Trustees
Orcutt Union School District**



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: May 8, 2019

RE: Resolution #12 for 2018-19 School Year
For Exemption to the Separation-From-Service Requirement Pursuant to
Section 24214.5 or 268122 of the Education Code

BACKGROUND: The Orcutt Union School District is required to provide a mentor for each candidate that is hired and in need of completing the Teacher Induction Program (TIP) in order to clear their credential. Teacher Induction Program mentors for special education credentials are required to hold the same credential as the Teacher Induction Program participant. The Orcutt Union School District is projecting the hiring of one (1) new teacher with an Adapted PE credential and four (4) new teachers with an Education Specialist credential for Moderate/Severe disabilities that will require a mentor. Terry K. Rianda holds both a Moderate/Severe (SH) credential and an Adapted PE credential and has been a mentor for the last four years for teachers participating in the Teacher Induction Program. With the forthcoming retirement of Terry, the District will no longer have any “experienced” teachers who are eligible to provide mentoring for new teachers who hold the Education Specialist credential for Moderate/Severe disabilities or the Adapted PE credential making this a critically needed position for the District in order to meet the requirements placed on teachers who must complete an Induction Program.

RECOMMENDATION: It is recommended that the Board of Trustees approve the Exemption to the Separation-From-Service Requirement pursuant to Education Code Section 24214.5 and 26812 for the critically needed position that will be used to provide mentoring services to those teachers who hold an Education Specialist credential for Moderate/Severe disabilities and an Adapted PE credential in which the District does not have an active bargaining unit member qualified to provide Teacher Induction Program mentoring.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California 93455

2018-19 RESOLUTION NO. 12

FOR EXEMPTION TO THE SEPARATION-FROM-SERVICE REQUIREMENT PURSUANT TO SECTION 24214.5 OR 26812 OF THE EDUCATION CODE

WHEREAS, pursuant to Education Code section 24214.5 and 26812, there is a 180 calendar day separation-from service requirement for all retired CalSTRS members and participants; and,

WHEREAS, all retired CalSTRS members and participants are subject to a restriction if they perform retired member activities as defined by section 22164.5 of the Education Code or retired participant activities as defined by section 26135.7 of the Education Code, during the first 180 calendar days after their most recent retirement and,

WHEREAS, if the retired CalSTRS member or participant performed retired member or participant activities during this period, CalSTRS will reduce his or her retirement benefit or annuity one dollar for each dollar earned for performing retired member or participant activities during the 180-day period; and

WHEREAS, there is an exemption from the 180 calendar day separation-from-service requirement for a member or participant who retires for service and is at or above normal retirement age; and,

WHEREAS, in order to qualify for this narrow exemption, the employer must appoint the retired member or participant to a critically needed position that has been approved by the governing body of the employer in a public meeting as reflected in a resolution; and,

WHEREAS, this approval by the governing body of the employer in a public meeting as reflected in a resolution must be finalized and communicated to CalSTRS before the member or participant commences to perform retired member or participant activities; and,

WHEREAS, the District Superintendent must complete the Request for Separation-from-Service Requirement Exemption form, which must be submitted to CalSTRS and received by CalSTRS before the member or participant commences to perform retired member or participant activities,

NOW, THEREFORE BE IT RESOLVED, that the Governing Board of the Orcutt Union School District does provide public notice that the district is in critical need of a Stipend Paid Teacher Induction Program Mentor. The mentor must provide mentoring services for teachers new to the teaching profession that need to participate in the Teacher Induction Program in order to clear their California Teaching Credential. In the area of Special Education the participant and mentor's credentials must match. The district does not have on staff any regular active bargaining unit members who are willing or qualified to provide the mentoring services for a moderate/severe credential candidate;

AND BE IT FURTHER RESOLVED that this Governing Board of the Orcutt Union School District wishes to meet this critical need by hiring Terry K. Rianda, a member or participant who retired for service less than 180 days ago or will retire;

2018-19 RESOLUTION NO. 12
ADDITIONAL OF A CRITICALLY NEED STIPEND PAID TEACHER INDUCTION
MENTOR POSITION FOR CERTIFICATED RETIREES
Page 2

AND BE IT FURTHER RESOLVED that this appointment is needed to fill this critical need before the 180 calendar day separation-from-service requirement is fulfilled;

AND BE IT FURTHER RESOLVED that this member or participant did not receive a retirement incentive or any financial inducement to retire from any public employer;

AND BE IT FURTHER RESOLVED that the retired member's or participant's termination of employment is not the basis for the need to acquire his or her services;

AND BE IT FURTHER RESOLVED that the earnings for retired member activities during the 180 calendar days will still be subject to the annual postretirement earnings limit for the Defined Benefit Program;

AND BE IT FURTHER RESOLVED that this member or participant will not commence to perform retired member or participant activities before this approval is authorized by the Governing Board of the employer in a public meeting as reflected in a resolution and received by CalSTRS;

AND BE IT FURTHER RESOLVED that this member or participant will not commence to perform retired member or participant activities before the District Superintendent completes the Request for Separation-from-Service Requirement Exemption form and this is transmitted to and received by CalSTRS.

PASSED AND ADOPTED by the Board of Trustees of the Orcutt Union School District, Santa Barbara County, California, this 8th day of May 2019 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA]
COUNTY OF SANTA BARBARA]

President, Board of Trustees

I, Liz Phillips, Clerk of the Board of Trustees of the ORCUTT UNION SCHOOL DISTRICT, County of Santa Barbara, do hereby certify the foregoing to be a full, true and correct copy of a resolution adopted by the said Governing Board at a regular meeting hereof held at its regular meeting place on May 8, 2019, which action is contained in the minutes of the meeting of said Board.

Liz Phillips
Clerk, Board of Trustees

Dated